

LEAH CONSTANTINE

EDUCATION

Pratt Institute (2018) GPA 4.0
M. S. Museums and Digital Culture
Advanced Certificate, Conservation and Digital Curation
Awards: Merit Scholarship, Distinction, Outstanding Merit, Pratt Circle Award

University of North Texas (2014) GPA 3.2
B.A. Interdisciplinary Art and Design Studies
Minor, Strategic Communications
Awards: Outstanding Student in IADS, President's List, Dean's List

EXPERIENCE

The Metropolitan Museum of Art, July 2018 - present
Cataloging Assistant, Digital Department
add and enhance metadata for image collections and a/v content, organize assets in DAMS, link and deploy assets to TMS, create research and fact checking of cataloging projects

New Museum, February 2018 - June 2018
Oral History Fellow, Archives
archival research of interviews and oral history, create research dossiers, digitize and ingest archives collections, create and edit content for web and digital archives

Jewish Museum, September - December 2017
Digital Media Intern
assist digital asset manager in development and employee training of NetX, search, upload, catalog digital assets, ingestion of collection data, research and draft social media posts, update web content, track digital projects and analytic reports

Pratt Institute Library, VMR, May - December 2017
16mm Film Collections and Media Cataloging Assistant
multimedia resources cataloging, visual media inventory, inspect, condition report, repair, screen, and catalog 16mm film, maintain 16mm equipment and media

Paddle8, April - August 2017
Cataloging and Web Content Intern
research and cataloging fine art and collectibles, edit and create editorials, review auctions

Amon Carter Museum, December 2014 - June 2016
Visitor Service Representative
visitor engagement, visitor studies, file organization and digitization, education assistance, digital signage maintenance, curatorial project research, exhibition data collection

PROJECTS

Libraries and Museums Apparel Shop, Designed in Adobe Illustrator, 2017-ongoing
Social Media Manager (Twitter), Pratt Institute, MSMDC, 2017-2018
Curator, Writer, Researcher, Editor, object/subject, exhibition and zine, 2016
Curatorial Project and Research Assistant, Justine Ludwig, 2015-2016

TOOLS & SKILLS

HTML, CSS, WordPress, ExpressionEngine, Adobe Creative Suite, Microsoft Office Suite, MARC, RDA, OCLC, Sierra ILS, CollectiveAccess, Omeka, NetX, FileMaker Pro, OpenRefine